



Sedlescombe Parish Council

Minutes of the Meeting of the Finance Executive Committee

held on Tuesday 21st July 2026 at 18:30 in Committee Room 2 of Sedlescombe Village Hall

Present: Cllrs. Anderson (GA), Chapman (RC), Cornelius (VC)

One member of the public (mop)

Mrs Jackie Scarff (Clerk/RFO)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no questions

End of public participation.

Items F26.07

1. To receive nominations for Chair of the committee for the forthcoming year.
Resolved: After being duly proposed and seconded, all agreed that Keith Saunders be chair of the committee for the forthcoming year.
2. To receive nominations for Vice Chair for the forthcoming year.
Resolved: After being duly proposed and seconded, all agreed that Vicky Cornelius be vice chair of the committee for the forthcoming year.
3. To receive apologies & reasons for absence (LGA 1972 s85 (1))
Apologies received from Cllrs Saunders and Coupar for personal reasons.
4. To consider accepting apologies & reasons for absence
Resolved: Apologies were accepted from Cllrs Saunders and Coupar.
5. Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct.
To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.
 - i. Pecuniary Interests
 - ii. GA declared a pecuniary interest as her husband was on the list of payments.
 - iii. Other Interests (Non-Pecuniary) – None declared.
6. To grant any requests for dispensation as appropriate – None granted.
Reminder any changes to register of interests should be notified to the clerk immediately.
7. To consider the minutes of the Finance meeting on 21st April 2026 for agreeing as a true record and signing by the chair



Resolved: That the approval of the minutes of the Finance meeting held on 21st April 2026 be deferred to the next meeting as there was not enough Cllrs present who had attended that meeting to determine whether the minutes were a true and accurate record.

8. To consider the terms of reference for the committee and agree any actions required.

Resolved: The terms of reference from the previous year were adopted with a view to review them at the next meeting.

9. To consider an application received for co-option to the parish council, hear from the applicant and resolve whether to fill the current casual vacancy. The application from Anthony Horrill (AH) had been circulated in advance. AH spoke to the Cllrs about why he would like to become a Cllr. The Cllrs asked him some questions.

Resolved: after being duly proposed and seconded, all agreed to co-opt AH as a Cllr.

10. If co-opted to pause the meeting to obtain the Cllrs declaration of acceptance of office.

Resolved: The declaration of acceptance of office would be signed at a later date. Cllr Horrill joined the meeting.

11. To consider the appointment of Jonathan Vine-Hall as a community project representative for the Traffic Calming Project. The community representative will attend meetings relating to the project by invitation of the council to provide assistance as requested, and to note that all decisions relating to the project remain the responsibility of the council.

Resolved: After being duly proposed and seconded, all agreed that Jonathan Vine-Hall be appointed as a community representative of the Traffic Calming Project to attend meetings by invitation per a period of three months from the date of this meeting.

12. To consider quotes to contract a service to provide and service sanitary bins for the sports pavilion and agree any actions required.

The Clerk provided two quotes.

Quote one for £48 per bin per annum plus VAT and a Duty of Care paperwork charge of £23.88 per annum plus VAT.

Quote two for £75 per bin per annum plus VAT and a Duty of Care paperwork charge of £45 per annum plus VAT.

Resolved: After being duly proposed and seconded the clerk was asked to accept quote one.

13. Finance and Audit Reports



- a. To receive the monthly statement of accounts to 30th June 2026
The statement was circulated in advance showing a total balance of **£217,504.80**

Sedlescombe Parish Council

Bank - Cash and Investment Reconciliation as at 30 June 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2026	Lloyds	0.00	
30/06/2026	Unity Trust	63,644.61	
30/06/2026	CCLA Deposit fund	153,908.57	
			217,553.18

Unpresented Payments

48.38

Receipts not on Bank Statement

217,504.80

Closing Balance

All Cash & Bank Accounts

0.00

217,504.80

1	Barclays Current Bank A/c	0.00
2	Barclays Active Saver	0.00
3	West Bromwich	0.00
5	Lloyds Bank	0.00
6	Unity Trust Bank	63,596.23
7	CCLA	153,908.57
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	217,504.80

- b. To receive the bank reconciliations to 30th June 2026
The reconciliations were **noted** and **signed** by the chair of the meeting.
- c. To note the receipts and payments made in June 2026.
Noted and appended to the minutes.
- d. consider for approval invoices received including those paid as due.
Resolved: The clerk was authorised to load the payments on to the bank account for authorisation. The payment for G Anderson was in line with work that had been previously authorised at the sports executive committee, and the invoice had been verified by the clerk as matching the accepted quoted. It was therefore agreed that GA could authorise the payments loaded on to the bank account having declared a pecuniary



interest due to KS being away and unable to do it.

14. To consider a response to Rother District Council on the following planning applications

[RR/2026/0609/FULL](#)

Castlemans The Street, Sedlescombe, East Sussex, TN33 0QP

Conversion of existing barn to provide two dwellings

RC commented that a gateway and separate drive has already been put in.

There is a barn onsite that the owners want to turn into two dwellings.

It is outside the curtilage of the currently property. The Cllrs do not consider it fits the HWNL design guide and is not sympathetic to the Grade II listed Castlemans or consistent with other dwellings within the parent village setting.

The new windows will create significant light spillage as there is no protection from eaves impacting the dark skies of the HWNL.

The Cllrs commented that the screening of the properties would be during the summer months from the foliage, but the dwellings would be visible once the foliage has dropped. Not supported.

[RR/2026/0685/HOU](#)

Gate Cottage, The Street, Sedlescombe, TN33 0QP

Demolition of part of dwelling, new roof over flat roof with dormer and other associated alterations.

Cllrs support this application providing it is in line with policy 7 of the NHP.

[RR/2026/0652/RVC](#)

Hazelhurst Cripps Corner Road, Staplecross, East Sussex, TN32 5QS

Variation of Condition 2 of planning permission RR/2025/2088/HOU to replace approved two storey extension with single storey extension & dormers.

Cllrs support this application.

[RR/2026/0693/RVC](#)

Brickwall Hotel – Land adjacent, The Green, Sedlescombe, TN33 0QA

Variation of conditions 1, 3, 4, 5, 6, 7 & 8 imposed on RR/2019/1624/P relating to site layout and landscaping.



The clerk explained that all the conditions include that they must be discharged before occupation. The developer clearly wants to allow occupation without the discharge of conditions.

Cllrs expressed concern that it appears to be a retrospective application as they believe that one dwelling is occupied. They commented that the cars for that dwelling are parking on the verges on the opposite side of the road rather than the driveway.

The Cllrs object to this application, the conditions should be properly discharged in accordance with the plans before occupation. The Cllrs are concerned that if this application is approved it will be very difficult to monitor and ensure that the conditions are dealt with. It has not been presented as a retrospective application.

15. Reports & Questions:

To receive reports and questions from Members in brief, including items for next agenda.

GA asked for an item on the agenda to discuss supporting the GP surgery with communication to residents.

16. To note the date of the next meeting.

Full Council 15th September 2026, Finance & General Purposes Committee 20th October 2026.

Bank Reconciliation up to 30/06/2026 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
18/02/2026	BACS	23.40			23.40	☐	Uniserve (South East) Ltd
18/02/2026	BACS	24.98			24.98	☐	Uniserve (South East) Ltd
02/06/2026	DD	20.78		20.78		R ☒	British Gas
02/06/2026			5.00	5.00		R ☒	Receipt(s) Banked
09/06/2026	DD	91.11		91.11		R ☒	NEST Pensions
10/06/2026	DD	4.79		4.79		R ☒	Yu Energy
15/06/2026	DD	46.80		46.80		R ☒	Beaming Ltd
15/06/2026			1,150.00	1,150.00		R ☒	Receipt(s) Banked
17/06/2026	BACS	60.00		60.00		R ☒	Sedlescombe Village Hall
17/06/2026	BACS	970.88		970.88		R ☒	G Anderson Building
17/06/2026	BACS	70.00		70.00		R ☒	Joanne Cosson Domestic
17/06/2026	BACS	1,140.00		1,140.00		R ☒	TAGZ Scaffolding Limited
17/06/2026	BACS	105.42		105.42		R ☒	Jewson Ltd
17/06/2026	BACS					☐	Jewson Ltd
17/06/2026	BACS	7.61		7.61		R ☒	Jewson Ltd
17/06/2026	BACS	69.50		69.50		R ☒	Jewson Ltd
17/06/2026	BACS	22.80		22.80		R ☒	Jewson Ltd
17/06/2026	BACS	-7.61		-7.61		R ☒	Jewson Ltd
17/06/2026	BACS	9.13		9.13		R ☒	Jewson Ltd
19/06/2026	BACS	-304.65		-304.65		R ☒	Sedlescombe Village Hall
19/06/2026	BACS	-304.65		-304.65		R ☒	Sedlescombe Village Hall
19/06/2026	BACS	304.65		304.65		R ☒	Sedlescombe Village Hall
19/06/2026	BACS	304.65		304.65		R ☒	Sedlescombe Village Hall
19/06/2026			-304.65	-304.65		R ☒	Receipt(s) Banked
22/06/2026	SO	65.28		65.28		R ☒	Uniserve (South East) Ltd
22/06/2026	SO	1,150.00		1,150.00		R ☒	Clerk
26/06/2026	SO	566.91		566.91		R ☒	HMRC
30/06/2026	SO	10.00		10.00		R ☒	Castle Water
30/06/2026	DD	22.89		22.89		R ☒	KLANA
30/06/2026	DDR	7.00		7.00		R ☒	Unity Trust Bank
		<u>4,481.67</u>	<u>850.35</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 22/07/2026

Sedlecombe Parish Council

Page 1

Time: 12:21

Cashbook 6

User: JACKIE

Unity Trust Bank

Payments made between 01/07/2026 and 31/07/2026

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
22/07/2026	Jewson Ltd	BACS	235.84		39.31	4417	125	196.53	Roller Hire
22/07/2026	Jewson Ltd	BACS	3.07		0.51	4150	110	2.56	stationary for NHP
22/07/2026	G Anderson Building	BACS	4,550.00			4470	125	4,550.00	decorating Pavilion & garage
22/07/2026	ESALC	BACS	547.98			4130	110	547.98	ESALC & NALC subs
22/07/2026	Uniserve (South East) Ltd	BACS	50.34		8.39	4120	110	41.95	domain renewal
22/07/2026	Maiden Accountancy Services	BACS	36.00		6.00	4120	110	30.00	Payroll services.
22/07/2026	Evans & Langford	BACS	900.00		150.00	4600	140	750.00	Traffic Calming - Interim 7
22/07/2026	Sedlescombe Village Hall	BACS	23.00			4250	110	23.00	Hall Hire
22/07/2026	Orchard Landscapes Ltd	BACS	4,315.10		719.18	4400	120	3,595.92	Grounds Maintenance yr 25 26
						320		-3,595.92	Grounds Maintenance yr 25 26
						6000	120	3,595.92	Grounds Maintenance yr 25 26
22/07/2026	Clerk	BACS	371.20		38.17	4710	125	190.83	Fridge
						338		-190.83	Fridge
						6000	125	190.83	Fridge
						4000	110	142.20	Salary reconc June & July
22/07/2026	Clerk	BACS	181.00			4120	110	181.00	HM Court Fee
Total Payments:			11,213.53	0.00	961.56			10,251.97	